

## Closing Your Practice



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- Consult with your attorney and CPA
- Advance notice to all concerned
- Advise your patients regarding release and & transfer of records
- Refer your patients to a new provider
- Retention of medical records
- Notify appropriate license authorities
- Cancel your Professional Liability Insurance; if your professional liability is on a claims made form...request the “tail”/ reporting endorsement

Insurance company risk management specialists will be pleased to provide you with additional information.

John R MacLennan CPCU RPLU/ MacLennan & Bain Insurance/ [mbiprofessional.com](http://mbiprofessional.com)